

AGENDA
GOVERNING BOARD OF DIRECTORS
REGIONAL HUMAN RIGHTS/FAIR HOUSING COMMISSION
700 H STREET, HEARING ROOM 1
SACRAMENTO, CA 95814
(Members may participate via teleconference)

WEDNESDAY

MAY 29, 2024

2:00 PM

DIRECTORS: Mai Vang (Chairperson) (City of Sacramento) Patrick Hume (Vice-Chairperson), Patrick Kennedy (County of Sacramento, Alternate – Sue Frost)

CLERK: Lydia Frazier, Clerk

PUBLIC COMMENT PROCEDURES

The County fosters public engagement during the meeting and encourages public participation, civility and use of courteous language. The County does not condone the use of profanity, vulgar language, gestures or other inappropriate behavior including personal attacks or threats directed towards any meeting participant. In compliance with directives of the County, State, and Centers for Disease Control and Prevention (CDC), the meeting is open to public attendance pursuant to health and safety guidelines. The practice of social distancing and wearing of face coverings (mask or shield) is recommended for the health and safety of all persons participating in person during the meeting although it is not required.

In-Person Public Comment

Speakers will be required to complete and submit a speaker request form to Clerk staff. The Chairperson will invite each individual to make a verbal comment.

Written comment

- Send an email comment to BoardClerk@saccounty.net. Include meeting date and agenda item number or off-agenda item. Contact information is optional.
- Mail a comment to 700 H Street, Suite 2450, Sacramento, CA 95814. Include meeting date and agenda item number or off-agenda item. Contact information is optional.
- Written comments are distributed to members and filed in the record.

VIEW MEETING

The meeting will be streamed live through Zoom. Members of the public may watch and/or listen to the meeting as follows:

Join from a PC, Mac, iPad, iPhone or Android device: Please click this URL to join: <https://saccounty-net.zoomgov.com/s/1602635307>

Dial by your location:
(669) 254-5252
Webinar ID: **160 263 5307**

MEETING MATERIAL

The online version of the agenda and associated material is available at <https://sccob.saccounty.gov/Pages/FairHousingAgendas.aspx> Some documents may not be posted online because of size or format limitations. Contact the Clerk's Office at (916) 874-5411 for arrangements to obtain copies of documents.

ACCOMODATIONS

Requests for accommodations pursuant to the Americans with Disabilities Act (ADA) should be made with the Clerk's Office by telephone at (916) 874-5411 (voice) and CA Relay Services 711 (for the hearing impaired) or email at BoardClerk@saccounty.net prior to the meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

SECTION I - ACTION / DISCUSSION MATTERS

1. Election Of Chairperson And Vice Chairperson For Fiscal Year 2024-2025
2. Approval Of May 25, 2023 Action Summary
3. Approve A Resolution Approving The 2024-2025 Annual Budget
4. Approve A Resolution Providing For A Two-Year Audit For Fiscal Years 2022-2023 And 2023-2024

SECTION II – STAFF COMMENTS

5. Staff Comments

SECTION III – MEMBER COMMENTS

6. Member Comments

SECTION IV – PUBLIC COMMENTS

7. Public Comments

SECTION V - ADJOURNMENT

**REGIONAL HUMAN RIGHTS
FAIR HOUSING COMMISSION**

No Material Memo

Date: Wednesday, May 29, 2024

Subject: Election Of Chairperson And Vice Chairperson For Fiscal
Year 2024-2025

MATERIAL NOT INCLUDED

**ACTION SUMMARY
GOVERNING BOARD OF DIRECTORS
REGIONAL HUMAN RIGHTS/FAIR HOUSING COMMISSION
700 H STREET, HEARING ROOM 1
SACRAMENTO, CA 95814**

THURSDAY

MAY 25, 2023

3:00 PM

DIRECTORS: Patrick Hume, Patrick Kennedy (Chairperson), (County of Sacramento, Alternate – Sue Frost); Mai Vang (Vice-Chairperson) (City of Sacramento)

(Member Vang was not present)

PUBLIC COMMENT PROCEDURES

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In-Person Public Comment

Speakers will be required to complete and submit a speaker request form to Clerk staff. The Chairperson will invite each individual to the podium to make a verbal comment.

Written comment

Contact information is optional. Written communication is distributed, published and filed in the record.

- Send an email comment to BoardClerk@saccounty.gov. Include meeting date and agenda item number or off-agenda item.
- Mail a comment to 700 H Street, Suite 2450, Sacramento, CA 95814. Include meeting date and agenda item number or off-agenda item.

PARTICIPATE IN MEETING

The meeting will be held via teleconference and in-person. Members of the public may listen and make public comments by calling the teleconference number below:

- Teleconference (audio only) dial: (669) 254-5252 (Conference ID: 161 156 2026 and ## to join)

MEETING MATERIALS

The on-line version of the agenda and associated material is available at <http://bospublicmeetings.saccounty.gov>. Some documents may not be posted

on-line because of size or format (maps, site plans, renderings). Contact the Clerk's Office at (916) 874-5411 to obtain copies of documents.

ACCOMMODATIONS

If there is a need for an accommodation pursuant to the Americans with Disabilities Act (ADA), medical reasons or for other needs, please contact the Clerk of the Board by telephone at (916) 874-5411 (voice) and CA Relay Services 711 or Boardclerk@saccounty.gov prior to the meeting.

SUMMARY OF RULES OF PROCEDURE

AGENDA: The Chairperson may reschedule items on the agenda. Order of the agenda will be: non-contested matters, contested matters, then staff presentations.

CONDUCT OF HEARINGS: The sequence for a contested matter is: (1) staff report and environmental document discussion; (2) testimony of proponent(s); (3) public testimony; (4) rebuttal by applicant; (5) close of public hearing; (6) Commission discussion and vote. Note: See "Announcement" related to public comments.

VOTING: Any action or recommendation of the Commission requires a majority (2 votes) of the Commission to concur therein.

EXHIBITS OR DOCUMENTS: Documentary evidence submitted to the Commission becomes the property of the Commission.

CONTINUANCES: The Commission may continue any matter at its discretion.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Call to Order/Roll Call

3:04 PM Board Action: The meeting was called to order by Chairperson Kennedy.

Directors Present: Patrick Hume, Patrick Kennedy

Directors Absent: Mai Vang

1. Election Of Chair And Vice Chair For Fiscal Year 2023-24

3:06 PM Board Action: Patrick Kennedy/Patrick Hume – Elected Director Vang as Chairperson and Director Hume as Vice-Chairperson effective July 1, 2023.

AYES: Directors Hume, Kennedy

NOES: (None)

ABSENT: Vang

RECUSAL: (None)

(PER POLITICAL REFORM ACT (§ 18702.5))

2. Approval Of The May 18, 2022 Action Summary

3:06 PM Board Action: Patrick Hume/Patrick Kennedy – Approved as recommended.

AYES: Directors Hume, Kennedy

NOES: (None)

ABSENT: Vang

RECUSAL: (None)

(PER POLITICAL REFORM ACT (§ 18702.5))

3. Approval Of A Resolution Adopting The Fiscal Year 2023-2024 Final Budget

3:06 PM Board Action: Patrick Hume/Patrick Kennedy – Approved as recommended.

AYES: Directors Hume, Kennedy

NOES: (None)

ABSENT: Vang

RECUSAL: (None)

(PER POLITICAL REFORM ACT (§ 18702.5))

4. Staff Comments

3:08 PM – Need a new auditor.

5. Member Comments

3:08 PM – No member comments were made.

6. Public Comments

3:08 PM – No public comments were made.

Adjourned at 3:08 p.m.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Lydia Frazier". The signature is fluid and cursive, with a large initial "L" and "F".

LYDIA FRAZIER,
Deputy Clerk II

Regional Human Rights/Fair Housing Commission

REGIONAL HUMAN RIGHTS/FAIR HOUSING COMMISSION

Governing Board Members

City of Sacramento

Councilmember Mai Vang
Chair

County of Sacramento

Supervisor Pat Hume
Vice-Chair

Supervisor Patrick Kennedy

Supervisor Sue Frost,
Alternate member

Executive Director

John Colville
915 I Street, 3rd Floor
Sacramento, CA 95814
(916) 808-8297

Agenda Item: 3

For the Agenda of: May 29, 2024

Subject: Approval of 2024-25 Annual Budget

Report Type: Action

Contact: John Colville, Executive Director, (916) 808-8297

Overview: The Fiscal Year 2024-25 Annual Budget includes costs for the Commission's outstanding retirement liability payments and residual wind down expenses.

Recommendation: Adopt the attached Resolution approving the Fiscal Year (FY) 2024-25 Annual Budget (EXHIBIT 1)

Background: The FY 2024-25 Annual Budget includes \$150,260 in funding to address anticipated expenditures. Specifically, the FY 2024-25 Annual Budget includes costs for the retirement liability payment required by CalPERS (\$140,260) and costs associated with accounting functions to meet requirements resulting from continuing the organization in existence (\$10,000). Projected CalPERS retirement cost for FY 2024-25 is significantly higher than the current year due to investment losses experienced by CalPERS during the 2021-2022 fiscal year, since the required contribution for FY 2024-25 is calculated based on a valuation as of June 30, 2022. Accounting cost is higher than in prior years' budgets due to a potential increase in audit cost associated with required auditor rotation and consolidating 4 years of audits in FY 2024-25. Though the actual cost is not known, this estimate is designed to cover both the accounting fees for necessary preparation work and the audit fee. Assuming no audit will be conducted prior to June 30, 2024, we estimate that at least \$2,500 of fund balance remaining at June 30, 2024 will roll forward and be available to finance FY 2024-25 expenditures. Therefore, the anticipated revenue from the County and City is \$73,880 from each, assuming both contribute the full budgeted amount. No assurance is provided.

Attachments: RESOLUTION
EXHIBIT 1 – Fiscal Year 2024-25 Annual Budget

REGIONAL HUMAN RIGHTS/FAIR HOUSING COMMISSION

Adopted on
May 29, 2024

**RESOLUTION ADOPTING THE FISCAL YEAR 2024-25 FINAL BUDGET OF THE
REGIONAL HUMAN RIGHTS/FAIR HOUSING COMMISSION**

WHEREAS, the Regional Human Rights/Fair Housing Commission discontinued providing services as of October 31, 2014 and Governing Board is overseeing the wind down of the organization and payment for retirement benefits for the prior Commission employees.

THEREFORE, IT IS HEREBY RESOLVED, the final budget for the Fiscal Year 2024-25 is hereby adopted in accordance with the following categories:

(1)	Salaries and Employees benefits	\$ 140,260
(2)	Services and Supplies	10,000
(3)	Other Charges	--
(4)	Fixed Assets	
	(A) Land	--
	(B) Structures and improvements	--
	(C) Equipment	--
(5)	Expenditure transfers	--
(6)	Contingencies	--
(7)	Provision for reserve increases	--
	TOTAL BUDGET REQUIREMENTS	<u>\$ 150,260</u>

REGIONAL HUMAN RIGHTS/FAIR HOUSING COMMISSION			
Special District 96; Fund 064A	FINAL BUDGET 2024-25		
	Sac City	Sac County	TOTALS
FUND CENTER ----->	6266265	6266268	
SALARIES			
10111000 - Regular Employees	-	-	-
TAXES/BENEFITS			
10121000 - Retirement	70,130	70,130	140,260
SERVICES/SUPPLIES			
20250500 - Accounting	5,000	5,000	10,000
CONTINGENCY			
79790100 - Contingency Appropriation	-	-	-
Total Expenditures	75,130	75,130	150,260
REVENUE			
95953100 - Intergovernment Revenue	73,880	73,880	147,760
FUND BALANCE			
7400000-Fund Balance	1,250	1,250	2,500
Total Financing	75,130	75,130	150,260
This budget is prepared on the budgetary basis required by the Sacramento County Department of Finance,			
which is the modified accrual basis except that expenditures not processed for accrual by the fiscal cutoff in July			
will be not be posted back to the prior fiscal year, regardless of when the related liability was incurred.			
This is not a complete set of financial statements under generally accepted accounting principles and			
substantially all disclosures that may have been required by generally accepted accounting principles or			
that are similar to those required by generally accepted accounting principles have been omitted.			
The above information displays information on revenues and expenditures only and does not include			
a balance sheet or a set of government-wide financial statements.			

No assurance is provided.

REGIONAL HUMAN RIGHTS/FAIR HOUSING COMMISSION

Adopted on
May 29, 2024

**RESOLUTION APPROVING A TWO-YEAR FINANCIAL STATEMENT AUDIT FOR
FISCAL YEARS 2022-2023 AND 2023-2024**

WHEREAS, Government Code section 6505(b) requires and the Human Rights/Fair Housing Commission’s Joint Exercise of Powers Agreement provide for an annual audit, and;

WHEREAS, Government Code section 6505(f) allows the annual audit to be replaced with an audit covering a two-year period with the unanimous vote of the Governing Board, and;

WHEREAS, the purpose of the Commission is now limited to the retirement of its pension obligations for past employees and the number of individual financial transactions processed each year is generally less than ten, and;

WHEREAS, the California State Controller’s Office has in the past requested a formal resolution to document the Governing Board’s approval of a two-year audit.

THEREFORE, IT IS HEREBY RESOLVED, that an audit covering a two-year period is approved covering fiscal years 2022-2023 and 2023-2024.

On a motion by Member _____, seconded by Member _____, the foregoing Resolution was passed and adopted by the following vote:

AYES: _____ By: _____
Commission Chair

NOES:

ABSENT:

ABSTAIN:
(PER POLITICAL REFORM ACT (§ 18702.5.))

**REGIONAL HUMAN RIGHTS
FAIR HOUSING COMMISSION**

No Material Memo

Date: Wednesday, May 29, 2024

Subject: Staff Comments

MATERIAL NOT INCLUDED

**REGIONAL HUMAN RIGHTS
FAIR HOUSING COMMISSION**

No Material Memo

Date: Wednesday, May 29, 2024

Subject: Member Comments

MATERIAL NOT INCLUDED

**REGIONAL HUMAN RIGHTS
FAIR HOUSING COMMISSION**

No Material Memo

Date: Wednesday, May 29, 2024

Subject: Public Comments

MATERIAL NOT INCLUDED